

Board of Selectmen
Minutes September 23, 2014

Convened at 6:00 pm

Present: Ken Christiansen, Chairman
Jeffrey Bryan
Andrew Artimovich
Jane Byrne
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Artimovich made a motion, 2nd by Bryan for Christiansen to sign a letter of authorization to release \$107,533 from a letter of credit for Bayside Distributing due to the completion of the project. All were in favor.

Mantegari arrives at this time.

Bryan made a motion, 2nd by Mantegari to approve the minutes of 09/16/2014 as written. Bryan, Mantegari, Byrne, and Artimovich were in favor. Christiansen abstained as he was not present.

Building Inspector Gil Tuck had the following building permits to be signed:

- Norman Head, 17 Scrabble Road, gas boiler: signed by Board
- Don Graves, 28 Idyllwood Drive, 500 gallon LP tank: signed by Board
- Steve Johnson, 30 Robinson Street, renovate attic and bathroom: signed by Board
- G & L electric, 3 Rhodes Circle, porch lights: signed by Board.

Department Head Meeting

Conservation Commission, Rob Wofchuck

Wofchuck said the conservation budget is on target. They are working on an RFP for town land and forest management. They are also working with SELT to update all conservation easement files.

Emergency Management, Rick Murphy

Murphy said their budget is in good shape. He would like to request a new line item to track the state funds for Seabrook Station. Clement said they received their first quarterly deposit and they have created a revenue account. Murphy said the hazard mitigation plan and the REP plan have been updated. He is working on updating the town emergency operation plan.

Planning Board, Bruce Stevens

Stevens said the budget is on track. The planning board has voted to update the impact fee schedule. They will also be working on updating the aquifer and shore land protection ordinances.

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Recreation, Margaret Dullea

Dullea said the outdoor movie night was a success and they hope to make that an annual event. Soccer registration is up 4 percent. Dullea said they have 5-7 rentals a month. She is also looking into purchasing a PDA system for meeting purposes.

Fire Department, Kevin Lemoine

Lemoine said their budget is in good shape. They will be looking to purchase new apparatus at town meeting. He is still researching options. They have decided against building a lean to because of cost and will be installing gutters instead.

Police, David Roy

Roy said they are concerned their budget may go over due to salary, overtime, and costs associated with the incident in May. They will be looking to add a 6th full timer and possibly a couple more part time positions for the 2015 budget.

Library, Bob Gilbert

Gilbert said the summer reading program was a success. They have had 70 new patrons since June and average 148 visits a day. They were also voted NH Library of the Year and a celebratory reception will be 10/25/14 at 3pm.

Budget Committee, Elyse Seeley

Seeley said their first meeting will be 10/6/14.

Town Clerk/Tax Collector, Phyllis Thompson

Thompson said she has been busy training the new clerk. She is also working on cleaning out the vault. Thompson said revenue is up \$75K.

That concluded the department head meeting.

Clement said she had a request for a 5% increase for Officer Abele, who has recently become full time certified. Bryan made a motion, 2nd by Byrne to approve the raise. All were in favor.

Clement said the fire department has a wage schedule that outlines the various certifications and a corresponding salary with each. As the firefighter gains new certifications, Lemoine increases their wage accordingly. Clement asked if the police department created such a schedule if they could offer their department increases at their discretion within their budget. Bryan said the board would need to review and approve the schedule but that sounded reasonable.

Clement said the homeowners association was transferred to the residents at Mill Pond Crossing for the 2013 tax bill. The developer received a bill and passed it on to the residents. Clement said at that point the residents' assessments should have reflected the value to include the common property. Michaud would recommend refunding the 2013 taxes paid and abating the 2014 once the final tax rate is set. Bryan made a motion, 2nd by Byrne to refund and abate the taxes on the common land per Michaud's recommendation. All were in favor.

Byrne made a motion, 2nd by Mantegari to sign a key policy for town buildings. All were in favor.

Clement said she met with Jay Somers from Comcast to discuss the updates for the cable franchise agreement. She said Somers is going to draft an agreement for 5 years to include the option of a public access channel with a message board. Clement said the cost will likely be about 10 cents per month for each subscriber for the length of the contract. Clement said they will not offer free internet access; the policy is to only offer free internet to schools and libraries. Byrne asked about residents not having service on Rte. 125. Clement said as far as Somers was concerned, they were

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fully built out in town and have not been made aware that anyone that wanted service was not able to get it. Clement said they also discussed the possibility of increasing the franchise fee and will provide options to what those increases will cost the subscribers as they do not want to “nickel and dime” them.

Clement said the trash contract is set to expire in June. She met with Northside to discuss a short term extension and also asked for the cost for disposal as well. Clement said this would give the board the opportunity to decide if they want to pull out of the district and pay for disposal directly. She will have those options in the next week or so.

Christiansen made a motion, 2nd by Bryan to re-open the discussion on the library’s request for impact fees. All were in favor. Mantegari said he was opposed for using the impact fees for “maintenance” and not to reduce the bond payments. Clement said this is not maintenance; she said this is a capital improvement. They are looking to paint the lower level that was recently constructed. This is the finishing touch to make it a useable space. Artimovich said there will an expansion of services once that level is open. Bryan said it will still offset taxes. The library could either vote to raise the money in the 2015 operating budget or they could use impact fee money for the capital expense. Bryan made a motion, 2nd by Artimovich to approve \$2750 out of impact fees to paint the lower level addition in the library. Bryan, Artimovich, Christiansen, and Byrne were in favor. Mantegari opposed.

At 6:55 pm a motion was made by Bryan, 2nd by Mantegari to go into nonpublic sessions per RSA 91-A:3, II(a) to discuss employee matters. Artimovich, Mantegari, Bryan, Byrne, and Christiansen were in favor.

At 7:10 pm a motion was made by Bryan, 2nd by Mantegari to come out of nonpublic session and seal the minutes. All were in favor.

Motion to adjourn at 7:10 pm made by Bryan, 2nd by Artimovich; all were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT					
Date:	September 23, 2014				
Citizens General Fund:					
	Previous Balance:		14,471.92		
	Deposits:		185,668.53		
	Payroll:		15,869.10	DD: 9654.81	CK: 6214.29
	FICA:		4,085.44		
	to Impact Fees				
	A/P: Regular		316,346.60	Bridge: 293,016.42	
	From MMA		150,000.00		
	TO MMA				
	Account Balance:		13,839.31		
	Interest Earned YTD:		18.78		
CD's:	Unrestricted Balance:		-		
MMA:	Unrestricted Balance:		2,175,564.58	Includes Bridge Funds of \$27,899.57	
	Total Invested Funds:		2,175,564.58		
	Interest Earned YTD:		1,816.64		